

**A RESOLUTION  
BY CITY UTILITIES COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PLAYER AND COMPANY FOR FC-5011, ANNUAL CONTRACT FOR MAJOR ELECTRICAL SERVICE AND REPAIR ON BEHALF OF THE DEPARTMENT/BUREAU OF DRINKING WATER OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED FIFTY-EIGHT THOUSAND EIGHT HUNDRED FIFTY DOLLARS AND NO CENTS (\$458,850.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER & WASTEWATER REVENUE FUND) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222001 (REPAIR & MAINTENANCE-BUILDING) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta ("City") did advertise for FC-5011, Annual Contract for Major Electrical Service and Repair on behalf of the Department of Watershed Management/ Bureau of Drinking Water; and

**WHEREAS**, the Commissioner of the Department of Watershed Management ("DWM") has identified the need for an annual contract that will provide for electrical services to include repairs and corrective and preventative maintenance on major processes and facility equipment; and

**WHEREAS**, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended that FC-5011, Annual Contract for Major Electrical Service and Repair be awarded to Player and Company in an amount not to exceed Four Hundred Fifty-Eight Thousand Eight Hundred Fifty Dollars and No Cents (\$458,850.00).

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES**, that the Mayor is authorized to enter into an Agreement with **Player and Company** for FC-5011, Annual Contract for Major Electrical Service and Repair on behalf of the Department of Watershed Management/ Bureau of Drinking Water, in an amount not to exceed Four Hundred Fifty-Eight Thousand Eight Hundred Fifty Dollars and No Cents (\$458,850.00).

**BE IT FURTHER RESOLVED**, that the term of the Agreement will be for one (1) year with two (2) one (1) year renewal options at the sole discretion of the City.

**BE IT FURTHER RESOLVED**, that the Chief Procurement Officer is directed to prepare an appropriate Agreement for execution by the Mayor.

**BE IT FURTHER RESOLVED**, that the Agreement will not become binding on the City and the City will incur no obligation or liability under it until it has been approved as to form by the

City Attorney, executed by the Mayor, attested to by the Municipal Clerk and delivered to Player and Company.

**BE IT FINALLY RESOLVED**, that all contracted work shall be charged to and paid from Fund Department Organization and Account Number 5051 (Water & Wastewater Revenue Fund) 170407 (DWM Drinking Water Facility Maintenance) 5222001 (Repair & Maintenance-Building) 4430000 (Treatment).

## LEGISLATIVE SUMMARY

**TO:** City Utilities Committee

### CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PLAYER AND COMPANY FOR FC-5011, ANNUAL CONTRACT FOR MAJOR ELECTRICAL SERVICE AND REPAIR ON BEHALF OF THE DEPARTMENT/BUREAU OF DRINKING WATER OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED. FOUR HUNDRED FIFTY-EIGHT THOUSAND EIGHT HUNDRED FIFTY DOLLARS AND NO CENTS (\$458,850.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER & WASTEWATER REVENUE FUND) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222001 (REPAIR & MAINTENANCE-BUILDING) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

<b>Committee Meeting Date:</b>	<b>December 1, 2009</b>
<b>Council Meeting Date:</b>	<b>December 7, 2009</b>
<b>Legislation Title:</b>	FC-5011, ANNUAL CONTRACT FOR MAJOR ELECTRICAL SERVICE AND REPAIR ON BEHALF OF THE DEPARTMENT/BUREAU OF DRINKING WATER OF WATERSHED MANAGEMENT
<b>Requesting Dept.:</b>	<b>Watershed Management</b>
<b>Contract Type:</b>	Service, ITB
<b>Advertisement:</b>	October 1, 2009
<b>Bids/Proposals Due:</b>	November 4, 2009
<b>Invitations Mailed:</b>	100
<b>Bids/Proposals Received:</b>	4
<b>Bidders/Proponents:</b>	Capital City Electrical Service (\$531,840.00) Player & Company Inc. (\$458,850.00) * DPS-Infrastructure Monitoring Systems, Inc. (\$484,310.00) Excel Electrical Tech, Inc. (\$545,133.00)
<b>Contractor:</b>	<b>Player &amp; Company (\$458,850.00)</b> Douglas H Suddeth, President 561 Bishop St. N.W. Atlanta, Georgia 30303

**Estimated Value:** \$458,850.00

**Scope Summary:** The purpose of this bid was to identify Contractors capable of electrical services for these facilities, to determine the rate that will be charged for services; and to place contracts with Contractors for quick response in providing services on an as-needed basis.

**Background:** Original contract execution date **TBD**

**Evaluation Team:** DWM, OCC and RISK MANAGEMENT

**Term of Contract:** Two (2) base years with three (3) one (1) year renewal Options

**Fund Account Centers:** Fund Department Organization and Account Number 5051 (Water & Wastewater Revenue Fund) 170407 (DWM Drinking Water Facility Maintenance) 5222001 (Repair & Maintenance-Building) 4430000 (Treatment).

**Prepared By:** Anthony D. Stanley

**Contact Number:** 404-330-6384

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** City Utilities Committee

**Caption:** A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PLAYER AND COMPANY FOR FC-5011, ANNUAL CONTRACT FOR MAJOR ELECTRICAL SERVICE AND REPAIR ON BEHALF OF THE DEPARTMENT/BUREAU OF DRINKING WATER OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED FIFTY-EIGHT THOUSAND EIGHT HUNDRED FIFTY DOLLARS AND NO CENTS (\$458,850.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER & WASTEWATER REVENUE FUND) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222001 (REPAIR & MAINTENANCE-BUILDING) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

**Council Meeting Date:** December 7, 2009

**Requesting Dept.:** Watershed Management

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

***Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.***

The purpose legislation is to request authorize a new a contractual agreement for FC-Annual Contract for Major Electrical Services for the Bureau of Drinking Water with Player and Company in an amount not to exceed: \$458,580.00

**2. Please provide background information regarding this legislation.**

***Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.***

The purpose legislation is for contract authorization of under FC-5011, Annual Contract for Major Electrical Service and Repair, for the Bureau of Drinking Water in an amount not to exceed \$458,580.00.

**3. If Applicable/Known:**

**(a) Contract Type (e.g. Professional Services, Construction Agreement, etc):** SERVICES

- (b) **Source Selection:** Competitive Bid
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:** One (1) year with Two (2) One (1) year renewal options

**4. Fund Account Center (Ex. Name and number):**

\$ - 5051 (WATER & WASTEWATER REVENUE FUND) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222001 (REPAIR & MAINTENANCE-BUILDING) 4430000 (TREATMENT)

**Fund:** \_\_\_\_\_ **Account:** \_\_\_\_\_ **Center:** \_\_\_\_\_

**5. Source of Funds: Example: Local Assistance Grant**

**6. Fiscal Impact:** \$458,850.00

**Example:** This legislation will result in a reduction in the amount of \_\_\_\_\_ to Fund Account Center Number \_\_\_\_\_.

**7. Method of Cost Recovery:**

**Examples:**

- a. *Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. *Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

**This Legislative Request Form Was Prepared By:** Willie Canidate, Contracting Officer Sr. ext. 6335.

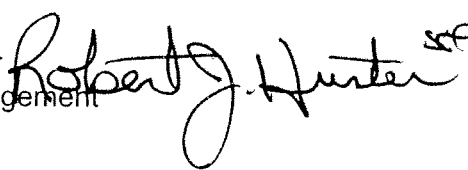
SHIRLEY FRANKLIN  
MAYOR

**CITY OF ATLANTA**  
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.  
ATLANTA, GEORGIA 30303-0324  
OFFICE (404) 330-6081  
FAX (404) 658-7194

DEPARTMENT OF  
WATERSHED MANAGEMENT  
ROBERT J. HUNTER  
Commissioner

**MEMORANDUM**

**TO:** Adam L. Smith, Chief Procurement Officer  
Department of Procurement

**FROM:** Robert J. Hunter, Commissioner   
Department of Watershed Management

**DATE:** November 25, 2009

**RE:** **Evaluation/Recommendation for FC-5011, Major Electrical Service and Repairs (Revised)**

The Department of Watershed Management, Bureau of Water, received four (4) bids for evaluation for the referenced contract listed above. Based on our evaluation of this bid, we recommend that the contract be awarded to the lowest, most responsive and responsible bidder, **Player & Company**, in the amount of **Four Hundred Fifty-eight Thousand Eight Hundred Fifty Dollars and No Cents (\$458,850.00)**. Funding for this project should be charged to **5051.170407.5222001.4430000**.

Player & Company had the overall lowest bid and offered the best discounts and cost plus factors as listed below when comparing total prices in the bids

If you have any questions concerning this matter, please feel free to contact Willie Canidate, Contracting Officer, Sr., at (404) 330-6335, Jimmy Gragg, Water Utility Manager, at (404) 557-4996 or Gwendolyn J. Carswell, Watershed Manager, at (404) 330-6331.

Your assistance in this matter is requested and appreciated.

/cpb

C: Sheila C. Pierce, DWM  
Chris Hebbard, BODW  
Pati McMahon, DWM  
Benjamin Kuku, BODW  
Cathy Martin, DOP  
Jimmy Gragg, BODW  
Maisha Land-Wood, DWM  
Willie Canidate, DWM  
Cynthia P. Brinkley, DWM

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: \_\_\_\_\_ Maisha L. Wood \_\_\_\_\_

Contact Number: \_\_\_\_\_ (404) 330-6887 \_\_\_\_\_

Originating Department: \_\_\_\_\_ Department of Watershed Management \_\_\_\_\_

Committee(s) of Purview: \_\_\_\_\_ City Utilities Committee \_\_\_\_\_

Chief of Staff Deadline: \_\_\_\_\_ November 17, 2009 \_\_\_\_\_

Anticipated Committee Meeting Date(s): \_\_\_\_\_ December 1, 2009 \_\_\_\_\_

Anticipated Full Council Date: \_\_\_\_\_ December 7, 2009 \_\_\_\_\_

Legislative Counsel's Signature: \_\_\_\_\_ *Debbie Sheppard* \_\_\_\_\_

Commissioner Signature: \_\_\_\_\_ *Robert J. Hunter* <sup>sc</sup> \_\_\_\_\_

Chief Procurement Officer Signature: \_\_\_\_\_ *Charles J. Smith* \_\_\_\_\_

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PLAYER AND COMPANY FOR FC-5011, ANNUAL CONTRACT FOR MAJOR ELECTRICAL SERVICE AND REPAIR ON BEHALF OF THE DEPARTMENT/BUREAU OF DRINKING WATER OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED FIFTY-EIGHT THOUSAND EIGHT HUNDRED FIFTY DOLLARS AND NO CENTS (\$458,850.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER & WASTEWATER REVENUE FUND) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222001 (REPAIR & MAINTENANCE-BUILDING) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): \$458,850.00

Mayor's Staff Only

Received by CPO: \_\_\_\_\_ (date) Received by LC from CPO: \_\_\_\_\_ (date)

Received by Mayor's Office: 12/1/09 (date) Reviewed by: *[Signature]* (date)

Submitted to Council: 12/1/09 (date)





## CITY OF ATLANTA

Shirley Franklin  
Mayor

SUITE 1700  
55 TRINITY AVENUE, SW  
ATLANTA, GA 30303  
(404) 330-6010 Fax: (404) 658-7359  
Internet Home Page: [www.atlantaga.gov](http://www.atlantaga.gov)

OFFICE OF CONTRACT COMPLIANCE  
Hubert Owens  
Director  
[howens@atlantaga.gov](mailto:howens@atlantaga.gov)

### MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer  
Department of Procurement

FROM: Hubert Owens, Director *HO*  
Mayor's Office of Contract Compliance

RE: **Bid Recommendation for FC 5011, Annual Contract for Major Electrical Service and Repairs**

DATE: November 9, 2009

The Office of Contract Compliance has reviewed the four bids for minority and female business enterprise participation. Three of the four bidders have been deemed responsive by the Office of Contract Compliance. For your information, they have committed to utilize AABEs, ABEs and FBEs as indicated below:

**Player and Company**

Landers Enterprise	AABE	10%
Mayer Electric Supply Co.	FBE	6%
<u>Premier Electric</u>	AABE	18%
<b>Participation Total</b>		<b>34%</b>

**DPS-Infrastructure Monitoring Systems, Inc.**

B & S Electric Supply	AABE	14%
PowerSource Electric Corp.	AABE	14%
<u>Procurement Solutions</u>	FBE	6%
<b>Participation Total</b>		<b>34%</b>

**Capital City Electrical Service**

Gwinnett Sprinkler	ABE	15%
Alpha Insulation	ABE	5%
GWC Building & Repairs	AABE	5%
Cornerstone Demolition	FBE	6%
<u>Mayer Electrical Supply</u>	FBE	3%
<b>Participation Total</b>		<b>34%</b>

# MEMORANDUM

TO: Adam L. Smith  
FROM: Hubert Owens  
RE: **Bid Recommendation for FC 5011, Annual Contract for Major Electrical Service and Repairs**  
DATE: **November 9, 2009**  
PAGE: 2

**Excel Electrical Tech, Inc.**

Mayer Electrical Supply	FBE	1%
GC Electrical Solutions	AABE	2%
B & S Electric Supply Co.	AABE	2%
<b>Participation Total</b>		<b>5%</b>
<b>Non-responsive</b>		

If you have questions, please contact me at (404) 330-6010 or Bruce T. Bell at (404) 330-6009.

cc: File  
Anthony Stanley, DOP